



City of Warner Robins City Council Meeting Minutes

Monday, March 1, 2021

5:00 PM

Zoom

Regular Meeting of Warner Robins City Council

Meeting conducted via teleconference*, due to the State of Emergency issued by Governor Brian Kemp on March 13, 2020 concerning the Coronavirus disease (COVID-19). O.C.G.A. §50-14-1(g) allows cities to conduct a meeting via teleconference, without a requirement of having a quorum present in person, when "necessitated by emergency conditions,".

Presiding: Mayor Randy Toms

City Officials Present:

*Councilman Keith Lauritsen
*Councilman Kevin Lashley
*Councilman Clifford Holmes

*Councilman Larry Curtis
*Councilman Charlie Bibb

Opening Prayer: Councilman Holmes
Pledge of Allegiance: Councilman Holmes

Call to Order: 5:02 p.m.

Adoption of the Agenda: Councilman Lauritsen moved to adopt the agenda with the amendment of action item #3 from discussion to resolution and the addition of action item #8 – Appointment. Councilman Holmes seconded the motion. Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

Proclamations/Awards/Presentations:
N/A

Action Items:

Action Item 1	Presentation of Minutes
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The minutes of the regular meeting of February 16, 2021 were presented for approval.

Motion:	Councilman Lashley moved for the approval of the minutes for regular meeting of Tuesday, February 16, 2021.
Second:	Councilman Lauritsen
Outcome:	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 2	Purchasing Coversheet
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Purchasing Bid List item, attached hereto, were presented for approval.

Motion:	Councilman Curtis presented and moved for the approval of the Purchasing Bid Coversheet. 3 items.
Second:	Councilman Lauritsen
Outcome:	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 3	Resolution – Surplus Property
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A resolution of the Mayor and Council that the City of Warner Robins is owner of certain items of personal property more particularly described in Exhibit "A"; and said items are no longer needed for public use or have become unusable for the purpose intended; and it is in the best interest of the City that the said items be declared surplus. The value of each individual item on the said Exhibit "A" are more or less, than Five Hundred (\$500.00) Dollars, as indicated.

Motion:	Councilman Bibb moved for approval
Second:	Councilman Holmes
Outcome:	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 4	Resolution – FY 2021 Proposed Statement of Objectives and Projected Use of Funds (CDBG)
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A resolution of the Mayor and Council of the City of Warner Robins FY 2021 Proposed Statement of Objectives and Projected Use of Funds be adopted and approved and hereby authorize general publication of same.

The sources of funding are as follows:

CDBG	\$650,000
Program Income	<u>\$20,000</u>
Total funds:	\$670,000

PY2021 Action Plan consists of the following projects:

- PUBLIC SERVICES* * * * * **\$100,000**
 - Meals on Wheels \$20,000
 - Family Counseling Center \$20,000
 - Boys & Girls Club \$20,000
 - NAMI Central Georgia, Inc. \$20,000
 - Family Promise \$20,000
- HOUSING* * * * * **\$313,000**
 - Single Unit Residential \$ 63,000
 - Rebuilding Together \$150,000
 - Habitat for Humanity \$100,000
- CODE ENFORCEMENT * * * * * **\$32,000**
- PUBLIC FACILITIES AND IMPROVEMENTS* * * **\$45,500**
 - Genesis Joy House
 - NAMI Central Georgia, Inc
 - Houston County Volunteer Medical Clinic
- CLEARANCE AND DEMOLITION***** **\$49,500**
- PROGRAM ADMINISTRATION * * * * * **\$127,500**
 - Fair Housing \$2,500

TOTAL EXPENDITURES * * * * * \$670,000

Motion:	Councilman Holmes moved for approval.
Second:	Councilman Curtis
Outcome:	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 5	Resolution – Georgia Southern and Florida Railway Company
<p>A resolution of Mayor and Council of the City of Warner Robins authorize Mayor Randy Toms to execute the attached Agreement with Georgia Southern and Florida Railway Company to install, maintain, operate and remove a proposed installation of underground pipe located along the Macon-Valdosta Line in Bonaire, Houston County, Georgia.</p>	
Motion:	Council Lauritsen moved for approval
Second:	Councilman Lashley
Outcome:	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 6	Resolution – Loan Agreement with the National Museum of the U.S. Air Force
<p>A resolution of the Mayor and Council of the City of Warner Robins authorize Mayor Randy Toms to execute the attached Loan Agreement with the National Museum of the U.S. Air Force for Loan Account Number SDA0072 for continued use of two Aircraft; F-15A(GF), 74-0121 and T-33A, 52-9225.</p>	
Motion:	Councilman Lashley moved for approval
Second:	Councilman Bibb
Outcome:	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 7	Resolution – Employee Promotions
<p>The following employee is recommended for promotion by their respective department.</p> <ul style="list-style-type: none">• Randy Jackson, promoted from Grounds Maintenance Worker III, Job Class #481, Grade 11, Public Works Department, to Grounds Maintenance Crewleader, Job Class #480, Grade 14, Public Works Department, to be effective March 8, 2021.• Ashely McDaniel, promoted from Cashier, Job Class #177, Grade 9, Administrative Services Department, to Customer Service Specialist, Job Class #178, Grade 10, Administrative Services Department, to be effective March 8, 2021.	
Motion:	Councilman Curtis moved for approval

Second:	Councilman Bibb
Outcome:	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 8	Motion – Appointment of City Administrator
Mayor Toms requested a motion to appoint David Corbin as the City Administrator to start on 3/2/21. His compensation package is what is currently being paid to Terminus, LLC with an additional \$5000 if necessary for negotiations.	
Motion:	Councilman Holmes motioned for the approval
Second:	Councilman Lashley
Outcome:	Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Closed Session: Mayor Toms requested a motion to enter into an executive session to discuss potential litigation. Councilman Bibb moved for an executive session to discuss potential litigation. Councilman Holmes seconded the motion. Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval of the executive session. The Regular Council meeting closed at 5:33 pm, and the governing body convened into closed session at 5:36 pm; the closed session ended at 5:40 pm. The City Clerk is in possession of the closed session minutes.

Adjournment: 5:33p.m.

Next Regular Council Meeting: Monday, March 15, 2021



Mandy Stella
City Clerk

ORDINANCE

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF WARNER ROBINS, GEORGIA, AMENDING APPENDIX C, ARTICLE XI OF THE CITY CODE REGARDING ZONING ORDINANCE AND ADMINISTRATION.

WHEREAS, Community Development has recommended an amendment to Appendix C, Article XI, Section 111 of the city code, and the mayor and city council deem such amendment to be in the best interest of the City.

NOW, THEREFORE, IT IS HEREBY ORDAINED by the governing authority of the City of Warner Robins:

-1-

City code section 111.1 shall be deleted in its entirety and the following inserted in lieu thereof:

Planning and zoning commission. The planning and zoning commission is established in order to guide and accomplish a coordinated and harmonious development of the city which will, in accordance with existing and future needs, best promote the public health, safety, morals, order, convenience, prosperity, aesthetic appeal, and the general welfare, as well as efficiency and economy in the process of development, the Warner Robins Planning and Zoning Commission, hereinafter referred to as the commission, is hereby created and established.

-2-

City code section 111.1.1 shall be deleted in its entirety and the following inserted in lieu thereof:

Membership; appointment; compensation; oath of office. The membership of the planning and zoning shall consist of five (5) members who shall be residents of the city throughout their tenure on the commission. Each member shall be appointed for a term of five (5) years staggered in such a manner that on January 1 of each year, the term of office of one member shall end and a new appointment by the mayor and council shall be made. All members shall receive one hundred seventy-five dollars (\$175.00) per month and may be reimbursed for actual expenses incurred in connection with their official duties.

No member shall assume office until that person has executed and filed with the clerk of the city an oath obligating himself or herself to faithfully and impartially perform the duties of that member's office. The oath shall read as follows and be administered by the Mayor.

I do solemnly swear or affirm that I will faithfully and impartially perform the duties of Member of the Planning and Zoning Commission of Warner Robins and that I will support and defend the Charter of the City of Warner Robins as well as the Constitution and laws of the State of Georgia and of the United States of America. I will not knowingly receive, directly or indirectly, any money or other valuable thing, for the performance or nonperformance of any act or duty pertaining to my office, other than the compensation allowed by law. I further swear or affirm that I will faithfully discharge my duties as a Member of the Planning and Zoning Commission of Warner Robins to the best of ability.

-3-

If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

The provisions of this ordinance were first read on March 15, 2021 and shall become effective upon adoption on March 15, 2021.



CITY OF WARNER ROBINS, GEORGIA

By: Randy Toms
Randy Toms, Mayor

Attest:

Mandy Stella
Mandy Stella, City Clerk

**CITY OF WARNER ROBINS
STATE OF GEORGIA**

RESOLUTION

BE IT RESOLVED that the Mayor and Council of the City of Warner Robins, acting pursuant to Appendix C, Article XI, Section 111.1.1 and Section 111.1.1.1 of the Code of the City of Warner Robins, appoint the following individual to the Planning and Zoning Commission to fill the unexpired term of Eric Blazi:

Name	Effective Date of Appointment	Term to Expire
Jeffrey Rowland	March 15, 2021	January 1, 2025

This 15th day of March, 2021.

CITY OF WARNER ROBINS, GEORGIA

By: Randy Toms
Randy Toms, Mayor

Attest:

Mandy Stella

Mandy Stella
City Clerk



CITY OF WARNER ROBINS
STATE OF GEORGIA

RESOLUTION

WHEREAS, the following employees are recommended for promotion by their respective department,

WHEREAS, the Mayor and City Council deem such recommendations beneficial,

NOW, THEREFORE, BE IT RESOLVED that these promotions be approved as follows:

-1-

Joshua Wilcox, promoted from Police Officer, Job Class #633, Grade 602, Police Department, to Police Sergeant, Job Class #635, Grade 605, Police Department, to be effective March 22, 2021.

-2-

Billy Styles, promoted from Police Lieutenant, Job Class #631, Grade 606, Police Department, to Police Captain, Job Class #628, Grade 608, Police Department, to be effective March 22, 2021.

This 15 day of march, 2021

By: Randy Toms
Randy Toms, Mayor

ATTEST:

Mandy Stella
Mandy Stella, City Clerk



**CITY OF WARNER ROBINS
STATE OF GEORGIA**

RESOLUTION

BE IT RESOLVED that the Mayor and Council of the City of Warner Robins, acting pursuant to Section 2.19(d)(12) of the Warner Robins City Charter, approve David Corbin to continue work with Terminus Municipal Advisors, LLC, while also discharging his official duties as the City Administrator for the City of Warner Robins.

This __th day of March, 2021.

CITY OF WARNER ROBINS, GEORGIA

By: *Randy Toms*
Randy Toms, Mayor

Attest:

Mandy Stella
Mandy Stella
City Clerk



No.: 06-21
CITY OF WARNER ROBINS
STATE OF GEORGIA

ORDINANCE

BE IT HEREBY ORDAINED by the Governing Authority of the City of Warner Robins that sixty thousand dollars (\$60,000) be taken from the General Fund Unreserved and Undesignated Fund Balance account number 10-33051 and appropriated for the funding of the Special Election scheduled for March 16, 2021 as a result of the vacated seat of Post 1.

These funds shall represent an additional appropriation to the fiscal year 2021 General Fund Budget and will be recorded to City Elections, which is activity 1400, and then used to fund the activities routinely associated with a city election.

Said funds shall be placed in the following salary, benefit and operational expenditures accounts as referenced in the chart below:

City Elections
Activity - 1400

Account	Description	FY 2021 Budget
10.001-01400-000.000.51003	Part-time Earnings	\$ 761
10.001-01400-000.000.51004	Salaries-Temporary (Elections)	8,643
10.001-01400-000.000.51201	FICA	467
10.001-01400-000.000.52021	Professional Services	20,313
10.001-01400-000.000.52311	Postage	236
10.001-01400-000.000.52381	Contract Labor	22,833
10.001-01400-000.000.53371	Other Supplies	6,747
Total		\$ 60,000

The provisions of this ordinance were first read on March 15, 2021 and shall become effective upon adoption this 15 day of March, 2021.

CITY OF WARNER ROBINS

By: Randy Toms
Randy Toms, Mayor

Attest:

Mandy Stella
Mandy Stella, City Clerk

